

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS

JUNE 17, 2020

****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on June 17, 2020 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, David Lewis, Russell Davis.

Thomas Jameson, 61 Patrick Henry Drive addressed the Board regarding the noise ordinance.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Lewis, secc. Krushnowski that the Secretary's Report for the month of May be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on May 13, 2020 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Lewis, secc. Krushnowski that the Manager's Report for the month of May 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis, secc. Krushnowski that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of May 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MINUTES OF MEETING OF MAY 13, 2020

Motion by Lewis, secc. Krushnowski that the minutes of the meeting of May 13, 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

COMMUNICATIONS

Motion by Lewis, secc. Krushnowski that the communications for the month of May 2020 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Krushnowski that Marc McEvoy, Patrick Wallace, Jerry Dunn & Brandon Chafin be hired as a temporary laborer in the Public Works Department effective June 15, 2020 to July 14, 2020 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader and Jeff Sebecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective June 15, 2020 to July 14, 2020 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – SUMMER LABORERS

Motion by Lewis, secc. Krushnowski that Kyle Windt, Edwin Murphy, Kyle Kowalski and Connor Quaglia be hired as a summer laborer in the Public Works Department effective June 18, 2020 to July 15, 2020 at a rate of \$10.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RETIREMENT NOTICE

Motion by Lewis, secc. Krushnowski to accept the notice of retirement from the Police Department from Ronald Jarzenbovicz effective July 1, 2020. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

FILLING OF VACANCY

Motion by Bowers, secc. Lewis to ratify the Chairman's action to assign Robert Wivell to fill the vacancy of CDL Refuse Truck Driver in the Road Department. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. Abstain: Davis. MOTION CARRIED.

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LEAVE WITHOUT PAY REQUEST

Motion by Bowers, secc. Lewis to approve the request from Shawn McCole for leave time without pay to attend U.S military training on July 17, 2020 and August 14 thru 30, 2020. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PERMANENT STATUS REQUEST

Motion by Bowers, secc. Lewis that upon the recommendation of Police Chief Albert Walker, to confer permanent status to Officer Shawn McCole for successfully completing the Field Training Program. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO ADVERTISE

Motion by Bowers, secc. Lewis that the Township Secretary, with input from the Township Engineer, is authorized to advertise for the Automated Red Light Enforcement Grant Project. This project will upgrade three township traffic signals. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 006-2020 - AUTHORIZING THE TOWNSHIP MANAGER TO SUBMIT THE APPLICATION FOR THE AUTOMATED RED LIGHT ENFORCEMENT GRANT PROJECT

Motion by Bowers, secc. Lewis to approve Resolution No. 006-2020 to authorize the Township Manager to submit the PennDOT Automated Red Light Enforcement Grant Application and that the Chairman and Township Manager are authorized to sign any and all grant documents. This application is for traffic light signal improvements at Dundee Road & Sans Souci Parkway intersection. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 007-2020 - AUTHORIZING THE TOWNSHIP MANAGER TO SUBMIT THE APPLICATION FOR THE AUTOMATED RED LIGHT ENFORCEMENT GRANT PROJECT

Motion by Andrejko, secc. Lewis to approve Resolution No. 007-2020 to authorize the Township Manager to submit the PennDOT Automated Red Light Enforcement Grant Application and that the Chairman and Township Manager are authorized to sign any and all grant documents. This application is for traffic light signal improvements at Ashley Street, Alta Road & Sans Souci Parkway intersection. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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RESOLUTION NO. 008-2020 - AUTHORIZING THE TOWNSHIP MANAGER TO SUBMIT THE APPLICATION FOR THE AUTOMATED RED LIGHT ENFORCEMENT GRANT PROJECT

Motion by Andrejko, secc. Krushnowski to approve Resolution No. 008-2020 to authorize the Township Manager to submit the PennDOT Automated Red Light Enforcement Grant Application and that the Chairman and Township Manager are authorized to sign any and all grant documents. This application is for traffic light signal improvements at Carey Avenue, West End Road & Sans Souci Parkway intersection. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 009-2020 - AUTHORIZING HANOVER TOWNSHIP SUPPORT OF A GRANT APPLICATION

Motion by Andrejko, secc. Krushnowski to approve Resolution No. 009-2020 to authorize Hanover Township support of the Luzerne County Flood Protection Authority's Grant Application for a Flood Mitigation Grant to assist with accrediting the Wilkes-Barre to Hanover Township levee reach. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Andrejko, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 6K thru 6N for various projects including the Division Street Bridge Replacement, LSA grants in the amount of \$4057.33. These will be paid through various funds and grants including from the Sewer Fee Account and Capital Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL – DIVISION STREET BRIDGE REPLACEMENT PROJECT: PAYMENT APPLICATION NO. 5

Motion by Andrejko, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve Payment Application No. 5 to Fabcor Inc. in the amount of \$180,176.64 from the Capital Fund for the Division Street Bridge Replacement Project and that the Township Manager is authorized the seek reimbursement from the Community Development Grant. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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**APPROVAL – DIVISION STREET BRIDGE REPLACEMENT PROJECT:
PAYMENT APPLICATION NO. 6**

Motion by Andrejko, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve Payment Application No. 6 to Fabcor Inc. in the amount of \$183,559.52 from the Capital Fund for the Division Street Bridge Replacement Project and that the Township Manager is authorized the seek reimbursement from the Community Development Grant. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL – ESCROW REDUCTION

Motion by Andrejko, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve an Escrow Reduction for Phase 1 Land Development to The Villas at Hidden Acres in the amount of \$47,232.80. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO ADVERTISE

Motion by Andrejko, secc. Krushnowski that the Township Secretary, with input from the Township Engineer, is authorized to advertise for the Lee Park Avenue Street Improvements Project. This project, incurred by a collapsed storm water pipe, will include driveway, sidewalk and handicap ramp replacement at 10 David Road. Multimodal Grant Funds will be utilized to assist pay for this project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION – DRIVEWAY REPLACEMENT

Motion by Andrejko, secc. Krushnowski to authorize the Township Manager to pay an amount not to exceed \$7,500.00 to Schafer Masonry for replacement of a driveway at 327 Lee Park Avenue. This damage was sustained by a collapsed storm water pipe. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO PAY

Motion by Andrejko, secc. Krushnowski that based upon the recommendation of the Code Enforcement Officer, to release the Fire Escrow Account to Joseph David for 181 Boland Avenue. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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ADJOURNMENT

Motion by Lewis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Donna M Makarczyk, Secretary